

FORM 6  
(reg. 7(1))

**APPLICATION FOR TEMPORARY REGISTRATION AS A QUANTITY  
SURVEYOR**

**A1.1: PERSONAL DETAILS**

1: TITLE	2: FIRST AND MIDDLE NAMES	3: SURNAME	4: GENDER (please			
				M		F

5: NATIONALITY	6: PASSPORT DETAILS (Non Botswana Citizens)	
	<b>No.</b>	
	<b>Expiry Date:</b>	

7: POSTAL ADDRESS	8: PHYSICAL ADDRESS	9: CONTACT DETAILS	
		<b>Tel:</b>	
		<b>Mobile:</b>	
		<b>email:</b>	

**A1.2: CURRENT EMPLOYMENT DETAILS**

10: NAME OF	11: DESIGNATION	12: CONTACT DETAILS	
		<b>Tel:</b>	
		<b>Fax:</b>	
		<b>Website (if any)</b>	

**A1.3: ACADEMIC HISTORY**

(NOTE: Attach certified copies of certificates.)

<b>13: ACADEMIC QUALIFICATION(S)</b>				
<b>Level of Qualification (e.g. Degree, Diploma, etc)</b>	<b>Course of Study</b>	<b>Years of Attendance</b>		<b>Awarding Institution</b>
		<b>From</b>	<b>To</b>	

**A1.4: MEMBERSHIP OF QUANTITY SURVEYING INSTITUTIONS/PROFESSIONAL BODIES/  
PROFESSIONAL REGISTRATION WITH OTHER QUANTITY SURVEYING COUNCILS**

<b>14: MEMBERSHIPS</b>				
<b>Name of Institution/Registration Body</b>	<b>Country</b>	<b>Class of Membership or Registration</b>	<b>Membership/Registration No.</b>	<b>Expiry date (if any)</b>

**A1.5: SUMMARY OF POST-GRADUATE QUANTITY SURVEYING WORK EXPERIENCE**

<b>Date of Employment</b>		<b>Title and Cost of project, position held, degree of responsibility</b>	<b>Name and Address of Employer</b>	<b>Contact details of employer (telephone, fax and e-mail)</b>
<b>From</b>	<b>To</b>			

1.6 **DESIGNATED WORK IN BOTSWANA**

(a) Position to be held: \_\_\_\_\_

(b) Name and address of company or government department offering employment/assignment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(c) Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(d) Duration of assignment (stipulate dates): from \_\_\_\_\_ to \_\_\_\_\_

(e) Contact person of company or government department offering employment/assignment:

Name: \_\_\_\_\_ Tel No: \_\_\_\_\_

E-mail: \_\_\_\_\_

1.7 **LOCAL SPONSOR**

Name of Sponsor: \_\_\_\_\_

Registration No: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

E-mail: \_\_\_\_\_

1.8 **ENDORSEMENT BY SPONSOR**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Date: \_\_\_\_\_

**1.9 DECLARATION BY APPLICANT**

I, (name) \_\_\_\_\_ as a citizen of (country)  
\_\_\_\_\_ and holder of passport/ identity card number \_\_\_\_\_

do solemnly and sincerely declare that I have been engaged by (company name)

\_\_\_\_\_ of address \_\_\_\_\_

\_\_\_\_\_ in the position of \_\_\_\_\_ with further  
particulars as furnished below:

(a) Description of project and applicant's assignment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) Duration of assignment (stipulate dates): from \_\_\_\_\_ to \_\_\_\_\_

I make this solemn declaration conscientiously believing the same to be true,

\_\_\_\_\_  
(Signature of Applicant)

This day \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

Before me: \_\_\_\_\_

(Commissioner of Oaths)

**1.10 DECLARATION BY SPONSOR**

I, (name) \_\_\_\_\_ as a

Professional Quantity Surveyor of Registration No: \_\_\_\_\_ and ID. No. \_\_\_\_\_

and being the sponsor of (name of applicant): \_\_\_\_\_

hereby certify the details given by the applicant for Temporary Registration are true.

I make this solemn declaration conscientiously believing the same to be true.

\_\_\_\_\_  
(Signature of Sponsor)

**1.11 CRIMINAL RECORD**

I have not been convicted of any criminal offence in a court of law and/or knowingly been investigated in connection with a criminal offence in any country.

I have been convicted of a criminal offence in a court of law and/or knowingly been investigated in connection with a criminal offence in (name of country).

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## 2. DOCUMENTS TO BE SUBMITTED WITH THIS FORM

Item	Particulars	(Please tick)
1	Application shall be accompanied by an application fee payable directly to the Quantity Surveyors' Registration Council bank account.	
2	Copy of educational certificates	
3	Copy of Botswana work permit	
4	Detailed Curriculum Vitae	
5	Report on Post-graduate Quantity Surveying Experience	
6	Copy of Professional Registration certificate(s) with other regulatory body(ies)	
7	Copy of membership certificate(s) of professional institution(s)/ bodies	

## 3. CERTIFIED TRUE COPY

All non-original documents submitted with this application must be duly certified.

## 4. STATEMENT ON POST-GRADUATE QUANTITY SURVEYING EXPERIENCE

(a) The applicant is required to submit short statements of not more than 4,000 words covering each competency as indicated in the Registration Policy, (word count of the report should be indicated). The applicant is required to demonstrate in detail the competencies and his or her involvement in not more than four projects that he or she regards as the highlight of his or her professional experience in Quantity Surveying

(b) For each competency, the applicant shall describe his involvement in the management, contractual, financial control and other areas that he or she was involved in. He or she shall describe his or her personal contribution and responsibilities.

(c) In preparing his or her report, he shall refer to the Checklist for Professional Assessment Competence Element / Performance Indicators and demonstrate how he or she has achieved **all** of the elements of competence in the Checklist.