

**ATTENDANCE CONFIRMATION FORM**

(to be submitted with the CPD logbook)

NAME OF ATTENDEE: …………………………………………………………………………..

EVENT: …………………………………………………………………………………………….

TYPE eg. Conference, workshop, etc

……………………………………………………………………………………………………………

……………………………………………………………………………………………………

**(this part to be completed by the event organiser/s)**

EVENT ORGANISER: ………………………………………………………………………………

CONTACT INFORMATION OF EVENT ORGANISER:

Tel: …………………………………………….

Email: …………………………………………..

This is to confirm that ………………………………………………………………………….. attended the above named event.

**Signed**: …………………………………………………… ……………………………..

 Date

FULL NAMES: ……………………………………………………………………………….

DESIGNATION: ………………………………………………………………