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GUIDELINES FOR WRITING THE REPORT ON POST GRADUATE EXPERIENCE

Details must be provided in the Post Graduate Experience Report, it must come out clear what your involvement was in each project referred to. Therefore, highlight 3 or 4 projects which you feel are the highlights of your career, and where you were able to demonstrate all the 6 core competencies in Appendix A. You must show how the QS experience meets the competency requirements.

- State the title of the Project Details – (title of project, your position on the project, the year and Contract Sum)
- Describe the work you performed. Do not just list tasks but explain your role, detailing what your responsibilities were in each project. This must include :
 - Your own personal contributions, work undertaken, etc
 - The Challenges and Learnings from that particular project;
 - Anything else relevant demonstrating application of the core competencies and/or the other competencies.
- The different competencies must come out clear to enable the QSRC to determine how the experience meets the competency requirements. Refer to the tasks listed under each competency and demonstrate how you have met these under each project.

For example:

1. Project 1 – Construction of a Hospital at Francistown, March 2012 – April 2013, P20m
Position – Project QS/ Assistant QS/Project Manager, etc.
 - I was involved in this project as a Project QS, where I was responsible for both the pre and post contract as detailed below:
 - 1.1 Estimating, Cost Planning, Cost risk assessment
 - A, b, c and d
 - Etc
 - 1.2 Measurement & Quantification
 - A, b, c and d
 - Challenges and Learnings from this project
 - Specialised QS related contribution, etc.